

**We shall in relation to our defined scope of operations:**

- Protect our employees, contractors, customers and visitors by providing a safe and healthy environment
- Protect the environment by implementing appropriate controls to prevent pollution, and where possible reduce our impact on the environment from site processes and activities based on cost v's risk
- Comply with all Health, Safety and Environmental legislation applicable to our business activities, customer specifications and corporate policies
- Provide quality services which consistently satisfy the needs and expectations of our customers
- Build high performance teams where appropriate that are underpinned by a system's thinking culture

Achieved by:

- Ensuring senior managers effectively demonstrate strong leadership for the management systems
- Applying risk based thinking to identified opportunities and risks, managing them effectively to support business growth or mitigate potential negative impacts to the business
- Maintaining effective business management systems designed to meet the requirements of:
 - BS EN ISO 9001:2015 Quality Management
 - BS EN ISO 14001:2015 Environmental Management
 - IATF16949:2016 – Automotive Quality (Petersfield Only)
 - Health and Safety Management in accordance with the requirements of HSE HSG65
- Development and implementation of other relevant management systems as appropriate to meet the needs of change and evolution of the business
- Completing internal audits of the management systems; policies, procedures, processes and legislative compliance to ensure they're continued suitability, adequacy and effectiveness
- Effecting continuous improvement where appropriate of the Quality, Health, Safety and Environmental (QHSE) management systems, including routine monitoring of business objectives, targets and other performance measures
- Selecting and managing suppliers that support ARRK corporate, social responsibility policy

Preventive and corrective action:

- Planning for high quality standards
- Implementation of adequate controls identified from risks assessments to protect the Health, Safety and Wellbeing of employees and business continuity
- Implementation of adequate Environmental controls identified from assessment of aspects and impacts associated to business activities
- Maintaining premises and equipment to ensure quality and a safe working environment
- Implementation of timely corrective actions to prevent reoccurrence

Competence, training and culture:

- Consultation and communication to promote awareness for Quality, Health, Safety, Environmental arrangements
- Training and developing of personnel as appropriate to ensure we maintain a quality workforce
- Ensure competence of all personnel to perform their tasks to achieve consistently high levels of product quality and personal safety
- Management team to lead by example to drive good practices and behaviours

Signed: 

Date: 14/1/2020

Mr. Craig Vickers

Managing Director - Europe